

Prioritization Period	Weekday	Important Dates	Requestor	Dean's / Vice Chancellor's Delegate	Facilities Services
<b>Summer 2019</b>					
	Friday	May 03, 2019			<b>COMMUNICATION:</b> Preview Email sent to Delegate to review existing list of un-prioritized project requests for Summer 2019.
	Wednesday	May 15, 2019	<b>DEADLINE:</b> Last Day to submit minor renovation Project Requests online to be submitted for prioritization by Org Leadership.		
		May 15 - 31, 2019			<b>MEETING:</b> Scheduled one-on-one meetings with Dean's Delegate and FS representatives to review scope of existing project requests.
	Monday	Jun 10, 2019		<b>DEADLINE:</b> Last Day to submit prioritized list of minor renovation projects by Dean's Delegate to begin work in Summer 2019. All un-prioritized projects will remain on HOLD until next prioritization period.	
	Thursday	Jun 13, 2019			<b>COMMUNICATION:</b> Email sent to requestors regarding the status of their submitted projects.
	Monday	Jun 24, 2019	<b>First Day of Class</b>		
	Monday	Jul 01, 2019			<b>UPDATE:</b> Work begins on prioritized projects.
<b>Fall 2019</b>					
	Friday	Jul 12, 2019			<b>COMMUNICATION:</b> Preview Email sent to Delegate to review existing list of un-prioritized project requests for Fall 2019.
	Monday	Jul 22, 2019	<b>DEADLINE:</b> Last Day to submit minor renovation Project Requests online to be submitted for prioritization by Org Leadership.		
		Jul 22 - Aug 09, 2019			<b>MEETING:</b> Scheduled one-on-one meetings with Delegate and FS representatives to review scope of existing project requests.
	Monday	Aug 26, 2019		<b>DEADLINE:</b> Last Day to submit prioritized list of minor renovation projects by Delegate to begin work in Fall 2019. All un-prioritized projects will remain on HOLD until next prioritization period.	
	Tuesday	Aug 27, 2019			<b>COMMUNICATION:</b> Email sent to requestors regarding the status of their submitted projects.
	Monday	Sep 23, 2019			<b>UPDATE:</b> Work begins on prioritized projects.
	Thursday	Sep 26, 2019	<b>First Day of Class</b>		
<b>Winter 2020</b>					
	Friday	Oct 25, 2019			<b>COMMUNICATION:</b> Preview Email sent to Delegate to review existing list of un-prioritized project requests for Winter 2020.
	Monday	Nov 04, 2019	<b>DEADLINE:</b> Last Day to submit minor renovation Project Requests online to be submitted for prioritization by Org Leadership.		
		Nov 4 - Nov 22, 2019			<b>MEETING:</b> Scheduled one-on-one meetings with Delegate and FS representatives to review scope of existing project requests.
	Monday	Dec 02, 2019		<b>DEADLINE:</b> Last Day to submit prioritized list of minor renovation projects by Delegate to begin work in Winter 2020. All un-prioritized projects will remain on HOLD until next prioritization period.	
	Tuesday	Dec 03, 2019			<b>COMMUNICATION:</b> Email sent to requestors regarding the status of their submitted projects.
	Friday	Jan 03, 2020			<b>UPDATE:</b> Work begins on prioritized projects.
	Saturday	Jan 04, 2020	<b>First Day of Class</b>		

Prioritization Period	Weekday	Important Dates	Requestor	Dean's / Vice Chancellor's Delegate	Facilities Services
<b>Spring 2020</b>					
	Friday	Jan 17, 2020			<b>COMMUNICATION:</b> Preview Email sent to Delegate to review existing list of un-prioritized project requests for Spring 2020.
	Monday	Feb 03, 2020	<b>DEADLINE:</b> Last Day to submit minor renovation Project Requests online to be submitted for prioritization by Org Leadership.		
		Feb 03 - Feb 14, 2020			<b>MEETING:</b> Scheduled one-on-one meetings with Delegate and FS representatives to review scope of existing project requests.
	Monday	Mar 02, 2020		<b>DEADLINE:</b> Last Day to submit prioritized list of minor renovation projects by Delegate to begin work in Spring 2020. All un-prioritized projects will remain on HOLD until next prioritization period.	
	Tuesday	Mar 03, 2020			<b>COMMUNICATION:</b> Email sent to requestors regarding the status of their submitted projects.
	Monday	Mar 23, 2020			<b>UPDATE:</b> Work begins on prioritized projects.
	Friday	Mar 27, 2020		<b>First Day of Class</b>	
<b>Summer 2020</b>					
	Friday	Apr 17, 2020			<b>COMMUNICATION:</b> Preview Email sent to Delegate to review existing list of un-prioritized project requests for Summer 2019.
	Monday	Apr 27, 2020	<b>DEADLINE:</b> Last Day to submit minor renovation Project Requests online to be submitted for prioritization by Org Leadership.		
		Apr 27 - May 15, 2020			<b>MEETING:</b> Scheduled one-on-one meetings with Delegate and FS representatives to review scope of existing project requests.
	Monday	May 25, 2020		<b>DEADLINE:</b> Last Day to submit prioritized list of minor renovation projects by Delegate to begin work in Summer 2019. All un-prioritized projects will remain on HOLD until next prioritization period.	
	Wednesday	May 27, 2020			<b>COMMUNICATION:</b> Email sent to requestors regarding the status of their submitted projects.
	Monday	Jun 22, 2020		<b>First Day of Class</b>	
	Wednesday	Jul 01, 2020			<b>UPDATE:</b> Work begins on prioritized projects.
<b>Fall 2020</b>					
	Friday	Jul 17, 2020			<b>COMMUNICATION:</b> Preview Email sent to Delegate to review existing list of un-prioritized project requests for Fall 2019.
	Monday	Aug 03, 2020	<b>DEADLINE:</b> Last Day to submit minor renovation Project Requests online to be submitted for prioritization by Org Leadership.		
		Aug 3 - 14, 2020			<b>MEETING:</b> Scheduled one-on-one meetings with Delegate and FS representatives to review scope of existing project requests.
	Monday	Aug 31, 2020		<b>DEADLINE:</b> Last Day to submit prioritized list of minor renovation projects by Delegate to begin work in Fall 2019. All un-prioritized projects will remain on HOLD until next prioritization period.	
	Tuesday	Sep 01, 2020			<b>COMMUNICATION:</b> Email sent to requestors regarding the status of their submitted projects.
	Monday	Sep 28, 2020			<b>UPDATE:</b> Work begins on prioritized projects.
	Thursday	Oct 01, 2020		<b>First Day of Class</b>	

Prioritization Period	Weekday	Important Dates	Requestor	Dean's / Vice Chancellor's Delegate	Facilities Services
<b>Winter 2021</b>					
	Friday	Oct 23, 2020			<b>COMMUNICATION:</b> Preview Email sent to Delegate to review existing list of un-prioritized project requests for Winter 2020.
	Monday	Nov 09, 2020	<b>DEADLINE:</b> Last Day to submit minor renovation Project Requests online to be submitted for prioritization by Org Leadership.		
		Nov 9 - 25, 2020			<b>MEETING:</b> Scheduled one-on-one meetings with Delegate and FS representatives to review scope of existing project requests.
	Monday	Dec 07, 2020		<b>DEADLINE:</b> Last Day to submit prioritized list of minor renovation projects by Delegate to begin work in Winter 2020. All un-prioritized projects will remain on HOLD until next prioritization period.	
	Wednesday	Dec 09, 2020			<b>COMMUNICATION:</b> Email sent to requestors regarding the status of their submitted projects.
	Monday	Jan 04, 2021			<b>UPDATE:</b> Work begins on prioritized projects.
<i>First Day of Class</i>					
<b>Spring 2021</b>					
	Friday	Jan 15, 2021			<b>COMMUNICATION:</b> Preview Email sent to Delegate to review existing list of un-prioritized project requests for Spring 2020.
	Monday	Jan 25, 2021	<b>DEADLINE:</b> Last Day to submit minor renovation Project Requests online to be submitted for prioritization by Org Leadership.		
		Jan 25 - Feb 12, 2021			<b>MEETING:</b> Scheduled one-on-one meetings with Delegate and FS representatives to review scope of existing project requests.
	Monday	Feb 22, 2021		<b>DEADLINE:</b> Last Day to submit prioritized list of minor renovation projects by Delegate to begin work in Spring 2020. All un-prioritized projects will remain on HOLD until next prioritization period.	
	Tuesday	Feb 23, 2021			<b>COMMUNICATION:</b> Email sent to requestors regarding the status of their submitted projects.
	Wednesday	Mar 24, 2021			<b>UPDATE:</b> Work begins on prioritized projects.
	Friday	Mar 26, 2021			<i>First Day of Class</i>
<b>Summer 2021</b>					
	Friday	Apr 16, 2021			<b>COMMUNICATION:</b> Preview Email sent to Delegate to review existing list of un-prioritized project requests for Summer 2019.
	Monday	Apr 26, 2021	<b>DEADLINE:</b> Last Day to submit minor renovation Project Requests online to be submitted for prioritization by Org Leadership.		
		Apr 26 - May 14, 2021			<b>MEETING:</b> Scheduled one-on-one meetings with Delegate and FS representatives to review scope of existing project requests.
	Tuesday	May 25, 2021		<b>DEADLINE:</b> Last Day to submit prioritized list of minor renovation projects by Delegate to begin work in Summer 2019. All un-prioritized projects will remain on HOLD until next prioritization period.	
	Wednesday	May 26, 2021			<b>COMMUNICATION:</b> Email sent to requestors regarding the status of their submitted projects.
	Monday	Jun 21, 2021			<i>First Day of Class</i>
	Thursday	Jul 01, 2021			<b>UPDATE:</b> Work begins on prioritized projects.