Where to submit a Minor Renovation Project?
Visit the R Project site (http://rprojects.ucr.edu) to 1) submit a project request AND 2) check on the status of a previously prioritized project.

What is a Minor Renovation Project?
Facilities Services (FS) projects requiring multiple trades to complete. Orgs are allocated an annual allotment and prioritize any projects in queue Quarterly. Self-performed work by FS must not exceed $50,000.

What is a Recharge Project?
These are projects that the organization has determined should be paid by the requesting department. All these projects will be completed by an external contractor.

Issues that delay project completion:
- ROM estimates
- Material & Equipment Lead Time
- Initial Response Team (IRT) Review
- Changes in scope of work or prioritization
- New equipment specs unavailable
- New faculty delays/available

Projects of a Minor Renovation Project: 2019 – 2020

START
Customer Submits Project Request on Rprojects.ucr.edu

CONV PROJ
FS processes project to await possible prioritization by Dean’s Delegate / Org Leadership
I 1 – 2 Business Days

Org reviews quarterly list & assigns priority # to be completed as: 1) CORE Allotment (Paid by CORE funds) 2) Recharge (Paid by Dept) 3) Hold for Next Quarter 4) Cancel
I 6 – 8 Weeks

PROJECT INTAKE
Building Zone Manager (BZM) begins scoping work with customer and provides updates as needed
I Varies

QUEUE TO START
BZM completes scope and informs Project Manager (PM) to begin plans
I Varies

PLAN DEVELOPMENT / CHECK
Project Manager (PM) begins planning and permitting for Campus Building Official (CBO) approval
I 9 – 10 Weeks

IN PROGRESS
PM coordinates with customers and Crew supervisors to begin work
I Varies

QUALITY CHECK OF WORK
Final walkthrough with Customer
II 1 – 2 Weeks

COMPLETE
Renovation complete

Where is a Minor Renovation Project?”
Visit the R Project site (http://rprojects.ucr.edu) to 1) submit a project request AND 2) check on the status of a previously prioritized project.

What is a Minor Renovation Project?
Facilities Services (FS) projects requiring multiple trades to complete. Orgs are allocated an annual allotment and prioritize any projects in queue Quarterly. Self-performed work by FS must not exceed $50,000.

What is a Recharge Project?
These are projects that the organization has determined should be paid by the requesting department. All these projects will be completed by an external contractor.

Issues that delay project completion:
- ROM estimates
- Material & Equipment Lead Time
- Initial Response Team (IRT) Review
- Changes in scope of work or prioritization
- New equipment specs unavailable
- New faculty delays/available

2019 – 2020